



2024 – 25 OHS High School Cellphone and personal electronic devices

Objective: The purpose of this cellphone/earbud/electronic devices policy is to promote a productive learning environment, foster respectful communication, and ensure student safety within the school premises.

General Guidelines:

1. Cellphone Use during Class Hours:

- Cellphones/earbuds/smartwatch and bluetooth ear buds must be turned off or set to silent mode during class hours.
- If students choose to bring a communication device to school, they will place their device(s) in the designated area in each classroom as they enter the classroom.
- Cell phone storage will be available to students in each class.
- If a student needs to leave the room, the communication device will remain in the classroom in the designated area.
- During the instructional time a no cellphone policy will be in operation. Electronic device use is prohibited in the classrooms, halls, restrooms, during assemblies, and school offices during this time.
- The use of electronic devices for non-educational purposes (e.g., texting, social media, gaming) is strictly prohibited during class time.
- Exceptions may be made by teachers for educational purposes, such as using electronic devices for research or instructional activities with approval of the classroom teacher.

2. Cellphone/earbud/electronic devices Use outside Class Hours:

- During non-class hours (e.g., breaks, lunchtime), students may use cellphones/earbuds/electronic devices in designated open areas such as hallways, supervised classrooms, cafeterias, or outdoor spaces.
- Cellphones/earbuds/electronic device use should not disrupt the learning environment or interfere with other students' activities.

3. Camera and Recording Devices:

- Recording audio, video, or taking pictures of students, staff, or any school-related activities without explicit permission is strictly prohibited. (ASD-W

Policy 703-3, "Non- Instructional Use of Personal Electronic Devices at School and During Instructional Hours")

- At no time, can a person take, send or post electronically a picture or video of students or staff members without their knowledge and permission OR use the picture/video for an unethical or illegal purpose. (New Brunswick Department of Education Policy 311, "Information and Communication Technologies (ICT) Use")

4. Respectful Communication:

- Students are expected to use cellphones/ear buds/electronic devices responsibly and communicate respectfully with peers, teachers, and staff.
- Bullying, harassment, or any form of inappropriate communication via cellphones is subject to disciplinary action.

5. Privacy and Security:

- Students should respect the privacy of others and refrain from accessing or sharing personal information without consent.
- Accessing unauthorized networks, attempting to bypass security measures, or engaging in any form of hacking is strictly prohibited.

6. Personal Responsibility:

- Students are responsible for the safekeeping of their own cellphones and other electronic devices. The school is not liable for any loss or damage.

7. Emergency Situations:

- In case of emergencies, students may use cellphones/earbuds/electronic devices to contact parents/guardians, emergency services, or school staff as necessary.

Consequences for Violations: Violation of the cellphone policy may result in the following consequences:

- Verbal warning and documentation on a behavior tracking form to be submitted to administration.
- Parental notification (2-way communication)
- In-school suspension or other disciplinary action as deemed appropriate by school administration.
- Major incidents of defiance, or a continued refusal to follow the instruction of the teacher will result in a referral to the office. Inappropriate non-instructional use of electronic devices is contrary to ASD-W Policy 703-3, "Non-Instructional Use of

Personal Electronic Devices at School and During Instructional Hours”, and subject to consequences.

- Examples of inappropriate use include (but are not limited to as per New Brunswick Department of Education Policy 311, “Information and Communication Technologies (ICT) Use”): -unsolicited capture of images -unsolicited video or audio recording -posting the above such items on the internet without permission.

Policy Review: This cellphone/earbud/electronic device policy will be reviewed periodically to ensure its effectiveness and relevance to the evolving needs of the school community.

Acknowledgment: By enrolling in the school, students and parents/guardians acknowledge receipt and understanding of the cellphone/earbud/electronic device policy, therefore agreeing to comply with its provisions.